

CIGNA FOR HEALTH CARE PROFESSIONALS WEBSITE (CignaforHCP.com)

Website User Tools

This eCourse explains how to view and access these useful tools:

- Inbox
- Settings and Preferences
- Search Resources

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WEBSITE USER TOOLS

This eCourse covers three useful tools available to you once you have logged in to the website.

Receive secure messages from Cigna in your Inbox.

Enter a keyword to search for resources available on CignaforHCP.com.



Keep your user information up to date and manage your access to the website.



INBOX

The Inbox is where Cigna sends you responses to your requested information such as fee schedules. Use the Working With Cigna section of the website to request information.

Cigna Secure Inbox

Inbox Help Return to Cigna for Health Care Professionals

Refresh Delete

You have no new messages.

From	Date	Subject
<input type="checkbox"/> Cigna Provider Internet Reply	Jun 06	Re: Your Cigna HealthCare Provider Agreement Request (KMM869296I9694L0KM)
<input type="checkbox"/> Cigna Provider Internet Reply	Jun 06	Re: Your Cigna HealthCare Provider Directory Change Request (KMM869296I9694L0KM)
<input type="checkbox"/> Cigna Provider Internet Reply	Jun 06	Re: Your Cigna HealthCare Benefit Request (KMM869296I9694L0KM)
<input type="checkbox"/> Cigna Provider Internet Reply	Jun 06	Re: Your Cigna HealthCare Fee Schedule Request (KMM869296I9694L0KM)

When a message becomes available in the Inbox, Cigna sends you a notification at the email you provided when you registered at the website.

It's important to keep your email address up to date, so that we can send you notifications of your Inbox messages. You can change your email address at Settings and Preferences, which we'll cover on the next page.



SETTINGS AND PREFERENCES

Update your email, phone and password information here. You can also add health care professionals to your User ID, and view your current access rights.

Ensure that your email is up to date to receive Inbox notifications from Cigna.

SETTINGS AND PREFERENCES ✕

Email mmartin1@cigna.com [Change](#)

Provide the email address where you will receive messages from Cigna.

Phone 554.111.2223 Ext. 1234 [Change](#)

Tell us the phone number where Cigna can contact you.

Password ***** [Create](#)

Create a new password

Add Access

Add practitioners and/or facilities to your user ID using both the temporary ID and password you received from Cigna or from someone in your office. [Use Temporary ID](#)

Add practitioners and/or facilities using the access code you received in a letter from Cigna. [Use Access Code](#)

Access Rights

See the secure information and capabilities you can access for each practitioner and facility [View](#)

[CLOSE WINDOW](#)

MORE THAN ONE USER ID?

If you have more than one user ID (each giving you access to different practitioners or facilities), we can merge them. This will allow you to log in with a single user ID and password. Call CIGNA Customer Support at 800.261.6232.

[▶ GET HELP FAST](#)

Update the health care professionals you can view with your User ID.

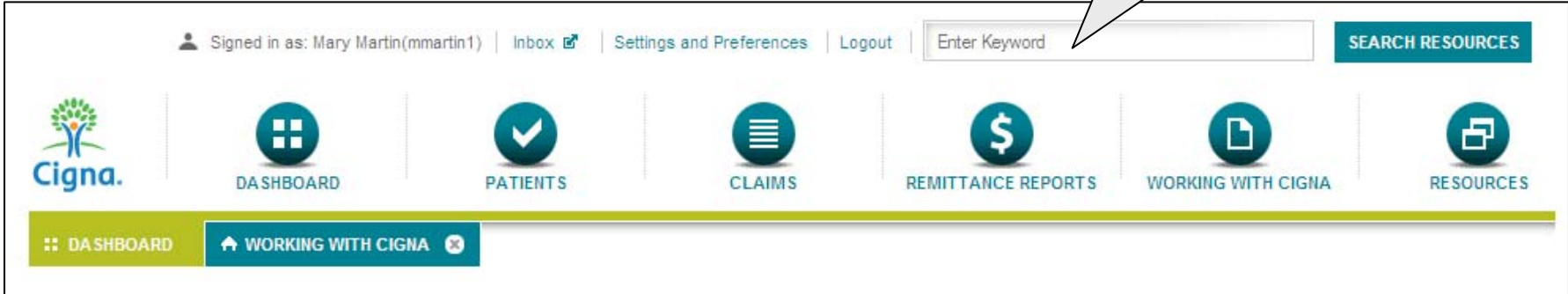
View your current website access rights.



SEARCH RESOURCES

You can search for some Resources without logging in to CignaforHCP.com, Logging in to the website allows you to search all available resources, including eCourses.

Enter a keyword and click Search Resources.



Congratulations!
You've completed the
Cigna for Health Care Professionals Website
Website User Tools eCourse

Bookmark CignaforHCP.com today!

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