



# ACCESS PATIENT BENEFITS, ELIGIBILITY, AND ID CARDS ONLINE

## Step-by-step guide

Below is a step-by-step guide to help you access patient benefits, eligibility, and ID cards on the Cigna for Health Care Professionals website ([CignaforHCP.com](https://CignaforHCP.com)). If you are not registered for the website, go to [CignaforHCP.com](https://CignaforHCP.com) > [Register](#).

### Step 1

#### **Log-in to [CignaforHCP.com](https://CignaforHCP.com)**

Ensure that you have the “Patient Search” entitlement. If you do not, contact your organization’s website access manager and request the entitlement.

### Step 2

#### **Click [Patients](#) in the top menu to start search**

Alternative ways to search for your patient are:

1. Hover over “Patients” and select “Search Patients”
2. If the patient is already flagged in the “Patients/Recent” dashboard, click on their name

### Step 3

#### **Enter the patient’s information into the respective fields and click [Search](#)**

Users can search for patients by using a combination of patient ID (or SSN), date of birth, first and last name, and date of birth.

### Step 4

#### **Click on the [Patient ID](#)**

### Step 5

#### **The [Patient Verification](#) screen will pop-up**

If the patient is correct, click “Confirm Patient.”

### Step 6

#### **Click [View patient’s ID card](#) under the [Coverage Details](#) section**

### Step 7

#### **The temporary proof of coverage screen will pop-up with a picture (front and back) of the patient’s ID card**

### Step 8

#### **Print the digital ID card**

When you click “Print,” you can also choose to save the card as a PDF.

To see a video with detailed instructions of how to access patient benefits, eligibility, and ID cards, visit [CignaforHCP.com/DigitalIDCards](https://CignaforHCP.com/DigitalIDCards).



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